

# Aggie Green Fund Acceptance Agreement



Project ID: \_\_\_\_\_ Project Funding Total: \_\_\_\_\_

Project name: \_\_\_\_\_

The Aggie Green Fund (AGF) grant may only be used to complete the Project listed above; as per the submitted grant application and Advisory Committee approval.

## The Project Applicant/Department Representative promises to:

1. Use the dispersed AGF grant money for the Project as stated in the application. Changes to original budget categories >10% must be reviewed by AGF through an abbreviated but detailed re-application process.
2. Return to AGF any unused funds or funds *not* used for the Project as described.
3. Follow the Standard Operating Procedure (available at <http://greenfund.tamu.edu/Manage.aspx>) outlining the use of Funds.
4. Generate a Performance Evaluation Scorecard for review by the Advisory Committee. Scorecards must be submitted within one month of receiving the grant. Please note that funds will not be released to you until you submit the initial Performance Evaluation Scorecard.
5. Follow Project Reporting Requirements including submission of a progress report and scorecard at least once per semester for the duration of the project and within 30 days of concluding the project. Included in the report will be a summary of the progress of the project, a budget outlining how all funds have been spent, and a checklist of objectives for the project which differentiates completed versus remaining objectives. Failure to comply with these requirements will result in termination of the grant and return of the remaining monies to Aggie Green Fund.
6. Follow the Promotion Guidelines available at <http://greenfund.tamu.edu/Manage/Guidelines.aspx>.

*By signing below, you agree to the terms and conditions listed above.*

### Primary Contact – Project Applicant:

\_\_\_\_\_  
Printed Name Title Signature Date

**Department Representative:** For those projects where funding is dispersed to a TAMU department, please include the signature of the faculty member, dean, administrator, or department head responsible.

\_\_\_\_\_  
Printed Name Title Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Aggie Green Fund Advisory Committee Chair

\_\_\_\_\_  
Sustainability Officer