

Aggie Green Fund

Grant Proposal Abstract Preparation



The Aggie Green Fund is a grant-making fund for sustainability projects at Texas A&M University supported by the University Advancement fee. A Grant-Making Committee composed of students, staff, and faculty in which students comprise the majority selects projects. This group is known as the Aggie Green Fund Advisory Committee (AGFAC).

While the abstract acceptance period is open you may enter the information requested directly into the online form. This list of questions is provided to assist you in the preparation of your answers. We recommend that you type your abstract questions in a word processor and then copy/paste into the online form.

Guidelines

Any Texas A&M University student, staff member, or faculty may submit a project application. All projects must meet the following requirements for active consideration:

Submission/Project Requirements:

1. Projects must directly address sustainability on the Texas A&M campus. Furthermore, the Aggie Green Fund is intended for environmental projects that are not already funded by Texas A&M University.
2. Projects may not primarily address research aims.
3. Where appropriate, projects must have received written confirmation of support by campus officials prior to consideration (see Project Approval form).
4. Projects that propose a change to the physical campus environment must align with the 2017 Campus Master Plan found [here](#). Examples include permanently installing new equipment, constructing a garden, changing the appearance of a building, etc. If your proposal is selected, your project may be required to obtain approval from the [Council on Built Environment](#) (CBE) prior to funds being released.
5. If a project requires CBE approval, the CBE package must be submitted by the applicant's respective Dean or Vice President.
6. All projects must have a mechanism for evaluation and follow-up after funds have been dispersed. At a minimum, a project plan must include a progress report and scorecard. If a project is expected to have on-going benefits such as annual cost savings, the project plan must include a mechanism for tracking, recording, and reporting these benefits back to the AGFAC.
7. Projects should have publicity, education, and outreach considerations.

Project Preferences:

1. Preference will be given to projects that demonstrate the greatest reduction in Texas A&M University's environmental impact in a cost effective manner.
2. Preference will be given to projects with strong student involvement.

Abstract Form

Please categorize your project in one of the four primary categories below. Some projects may also have an appropriate secondary category.

Primary Category (select one):

- Infrastructure/Construction
- Outreach/Services
- Physical Device
- Software/Information Technology Services

Secondary Category (select one, if applicable):

- Infrastructure/Construction
- Outreach/Services
- Physical Device
- Software/Information Technology Services

1. Briefly explain your project and how it will be implemented.

[Click here to enter text.](#)

2. Briefly explain the overall purpose and goals of the project.

[Click here to enter text.](#)

3. Briefly explain the benefits of your project to campus and how the benefits will be measured. Benefits may include environmental, financial, and/or other benefits to the campus community.

[Click here to enter text.](#)

4. If applicable, please provide a description of the proposed project site location.

[Click here to enter text.](#)

5. Please explain the estimated cost of your project and the proposed project schedule/milestones.

[Click here to enter text.](#)

Proposed Budget Sheet: Please add rows as necessary

Item	Cost per item	Quantity	Total Requested
Equipment and Construction Costs			
Publicity and Communication			
Personnel and Wage/Benefits			
General Supplies and Other			

GRAND TOTAL			

Project Timeline: Please add rows as necessary

Task	Timeframe (# of weeks to completion)	Estimated Completion Date

6. Briefly explain your interest in this project and what you hope to learn and gain.

[Click here to enter text.](#)

7. Briefly explain any relevant experience you have with respect to the topic of this project.

[Click here to enter text.](#)