Aggie Green Fund Grant Proposal Application

General Information

Project title: Aggie E-Corps Program (Eco Reps for Residence Halls)
Residence Life: Sustaining the Traditions

Total amount requested from the Aggie Green Fund: $28,330

Primary contact: Dr. Carol Binzer, Director of Administrative & Support Services
Residence Life.

Secondary contacts:
Ms. Katherine Gnadinger, President, Residence Hall Association
Mr. Tom Marshall, TAMU Recycling Coordinator, Utilities Management

How did you hear about this grant?

The interest in sustainability in residence halls began in earnest in 2009 with the Residence Hall Association and the publication of the Texas A&M University Office Sustainability Guide prepared for the Division of Student Affairs.
[reslife.tamu.edu/download/gogreen/officeSustainabilityGuide.pdf] It was the first year of the Energy Challenge, sponsored jointly by the Residence Hall Association, the Department of Residence Life and Utilities Management. As on-campus students sought to expand sustainable practices in the residence halls, the Student Government formulated the notion of the Aggie Green Fund, and immediately the appropriateness of a connection came to light.

Registered student organization or campus unit/department through which the grant funds will be administered, if applicable (if different from sponsoring organization):

The Department of Residence Life will administer the grant and maintain the stipend function through the Business Services office of the department’s infrastructure. As an officially recognized student organization is formalized, leadership and administration of funds will be turned over to student leaders.
Project Description

1. Please give a brief history of this project/your organization. Describe the overall purpose (goals) of the project.

The goals of the Aggie E-Corps are manifold: 1) to **educate** E-Corps members with an understanding of the interconnected nature of sustainability and how it applies to student life and society as a whole, creating a peer facilitation force in hopes of increasing receptivity, self-discovery and student empowerment; 2) to **reach out** to the residents of on-campus housing to reduce energy and resource use and the campus carbon footprint through the development and practice of sustainable behavior in the on-campus housing community; and 3) to **service** a gap in sustainability staffing efforts for recycling in residence halls and university apartments by providing support for collection efforts connecting to centralized disposal/removal. The longer term goal for the Aggie E-Corps is a cultural shift such that sustainability and on-campus living are inextricably linked in the minds of students and the Aggie community.

The mission of Residence Life is embodied in the motto “Living at the Heart of the Aggie Experience”... [http://reslife.tamu.edu/aboutus/mission.asp] intending to make the on-campus living experience both positive and significant, and as consonant with and supportive of the academic experience as possible.

Currently, several halls (13 of 40) have recycling of paper only. In total there are 29 traditional residence halls, 10 Corps halls, and the University Apartments, including Gardens Phase I and (soon) II—which will house undergraduates.

Outside of the Commons and Sbisa are solar powered recycling bins that fill to overflowing several times daily when classes are in session because of the sheer volume of traffic and the interests of students. The Commons alone serves somewhere around 5,000 customers a day. This is an indicator that if recycling services are available students will engage in more sustainable practices. However, to date, the primary challenge to expanding recycling services to: 1) other halls; 2) include other materials—plastic, aluminum, cardboard; or 3) individual floors, lounges, common areas is the ability to get the materials from the local collection sites to central locations for pick up by the University’s recycling services or to other appropriate disposal sites. The Aggie E-Corps would **serve** to facilitate the expansion of opportunities to recycle and raise consciousness about sustainable practices generally.

TAMU Recycling Services have been instrumental in creating the level of service that is currently available in residence halls. With resource scarcity, it is not possible to add the duty of supporting the recycling removal to the recycling services staff nor the Residence Life custodial staff as it currently exists. The Aggie E-Corps would serve to bridge that gap and respond to the interests of students.

The Department of Residence Life has designated hall improvement funds that can be requested each semester by students living on campus for particular enhancements to the individual hall (or University apartment building). These improvements are intended to be lasting and most often are things like ice machines or vacuum cleaners. To support this Aggie E-Corps initiative,
these hall improvement funds could be requested by E-Corps Reps/halls to equip the level of recycling services they would like to support—containers, for example.

The Aggie E-Corps proposal mirrors sustainability initiatives (Eco Reps) on benchmark campuses to **reach out to educate** students about sustainability in the broader sense, to promote the establishment/continuation/expansion of sustainable practices, and to support them by providing services in support of the University’s mission to develop global citizens. There are currently @ 60 colleges and universities who sponsor Eco Reps programs. Modeling an Aggie Eco Rep (E-Corps) program after other successful initiatives incorporates those core values of Texas A&M of integrity, loyalty, excellence, respect, character, and selfless service. With Eco Reps as an E Corps in Aggieland, students would be teaching and modeling for one another sustainable practices, recycling being the most visible.

The secondary challenge overcome by the Aggie E-Corps, a model of peer facilitation is the influence on the culture, individually tailoring sustainability practices to hall and apartment communities and through outreach decreasing acts of contamination of recycling bins or disregard with information, visibility of ongoing efforts and community building strategies.

2. **What will be the process for implementing your project? Describe the key components and steps of your project.**

**Part One: EDUCATE**- to select, train and promote individuals from each residence hall who would participate in a congress, of sorts, in working with residence hall staff and residence hall association councils to champion efforts to present information, encourage/promote sustainable practices, and facilitate services designed specifically for each hall/building and its unique culture. The training curriculum would be based on those of existing programs at comparable (benchmark) institutions such as UMass Amherst, Virginia Tech, and others and would be taught by Aggie faculty, staff and former student resource persons.

**Part Two: OUTREACH**- to promote sustainability through visibility and education about the practices and the significance of an intentional lifestyle; connecting to campus events, initiating hall and area events, presenting on topical concerns, serving as a congress of advocates for on-campus living generally, and modeling. This pilot project builds on the foundation of the efforts of some of the Residence Hall Councils. Approximately ten halls have selected Environmental Chairs and in other halls several students have expressed keen interest in campus sustainability and more specifically recycling in the residence halls. Those students would be invited to this pilot program; developing a curriculum for educating and reaching out to residents within halls and promoting sustainable practices—bulletin boards, and identifying what is needed to enhance recycling operations within each halls.

**Part Three: SERVICE**- to overcome the challenge of connecting convenience with disposal, propose to employ students to attend to the recycling stations within each hall. These students (Aggie E-Corps) would do the removal and re-stock the bags or containers on a schedule coincident with University’s removal/disposal schedule. They would attend to EHS (Environmental Health & Safety) regulations and monitor the sites to maintain safety.
compliance as job #1. As paid positions, there would be accountability beyond self-less service, but not to a level as to substitute passion & motivation for income.
Plan to support students at student worker wage for 3-4 hours per week. Ideally, students would be working in the halls in which they live, adding to their motivation and modeling.

Part Four: **ACCOUNTABILITY** - to be transparent in the impact of this Aggie E-Corps model of education, outreach and service for sustainability in support of Texas A&M University’s mission and core values, this program will:
1) Host weekly meetings/training for 60-90 minutes; 2) establish and monitor service requirements for both disposal/collection of recycling and outreach efforts; 3) evaluate learning through assignments, homework from training; 4) conduct performance evaluations and provide feedback to individual E-Corps members; and 5) establish a leadership track with the Aggie E-Corps to move the group to self-governance/determination.

3. **Which aspects of campus sustainability will your project address, and why is addressing these sustainability components important? How will your project benefit the Aggie community as a whole?**

On campus residents comprise fully 25% of the student population and so by training them and facilitating their sustainable practices, as well as educating them about things related and relevant to their daily living, this initiative embodies the mission of the University to educate global citizens and manifests the core values—excellence, respect, self-less service, … It would be the intention of the outreach to cover all aspects of sustainability that affect daily living; recycling is the most visible commitment and begins to influence the culture of all. Curriculum topics will include, but are not limited to: utilities conservation; reduce-reuse-recycle; sustainable college living; alternative transportation; and sustainability as a whole. To actively engage Aggies in dialogue about sustainability and the surrounding issues is to promote global citizenship and prepare students for their roles as leaders in the world.

4. **Does your project tie into any broader campus sustainability initiatives? If so, how?**

In fact, this project is an extension of the University Recycling program and specifically addresses the obstacles that have prevented expansion earlier. The reasons are resources—both physical and fiscal. It is anticipated that the Aggie E-Corps would participate and provide a visible presence with ongoing events such as the Res Life Energy Challenge, Campus Sustainability Day, and Recycle-Mania; that they would support the Student Government Associations Environmental Issues & Concerns and those of Transportation Services as they relate to the Bike Program, and the encouragement of alternative forms of transportation. Most significantly, however, promoting sustainability within on-campus living is a goal of the University’s Sustainability Master Plan and the University’s Diversity Master Plan also addresses climate in the sense of building a community of respect, part of which is environmental concern. So, the Aggie E-Corps proposal is consonant on so many levels with the mission and goals of Texas A&M.
Project Approvals *(Projects will not be considered without the relevant approvals).*

5. Do any aspects of your project require approval from an entity on or off campus? If so, please explain. (For example, a project which affects campus grounds or buildings must be approved by either the appropriate Department Head or Director) *For each listed entity, please submit a completed “Project Approval” form.*

The Aggie E-Corps has the full support of the Department of Residence Life as demonstrated by the dedication of staff as program manager for this and other sustainability initiatives at the central administrative level and the commitment of sustainable funding for 50% of project as part of supported sustainability initiatives within and across the department. This project is an enhancement of current recycling services and is done with the full partnership of TAMU Recycling Services as well as with the support of the Residence Hall Association. It is not a matter of approval per se, but of consultation, coordination, and cooperation. You will receive project approval forms from both the Residence Hall Association and Recycling Services Coordinator. Consultation with Environmental Health & Safety will occur as the details of where containers can be located within individual halls are determined.

Metrics and Measurability

6. What quantifiable sustainability impacts will your project have and what will be the estimated cost savings to the campus? How do these impacts fit into the larger campus context (For example, what fraction of campus electricity usage does your savings represent)?

The products of this initiative will be ‘trash’ that does not make it into the landfill, but rather is recycled; a more sustainable option. There is a weight that can be calculated, as it compares to all that is removed from the campus. While it will not be an immediate savings to campus, it may impact trash removal charges, but will add to the expenses to get this trash on a sustainable track. But, it is the most visible sign of a commitment to sustainability which is in keeping with the University’s core values.

To address the quantifiable impacts or outcomes, the project manager and team will work with Student Life Studies in the Division of Student Affairs to develop an assessment plan to address:

1) the experience for the individual members and leaders of the Aggie E Corps—training, outreach efforts, service efficacy; performance evaluation; leadership rising; and member selection;

2) the level of knowledge of the general residence hall/apartment (on-campus) population about sustainability matters—before outreach efforts and after;

3) the outcomes in terms of trash diverted from the landfill, issues that surface, and sustainable practices that make a difference in immediate environment with 25% of the student population exposed; and

4) the benchmarking metrics established by other programs around the nation at colleges/universities, and how TAMU compares
7. What are the qualitative benefits that would allow you to deem this project successful?

Qualitative benefits or success indicators of the Aggie E-Corps could include:

- If each hall took the responsibility to recycle and promote sustainability opportunities for residents;
- If on-campus living and sustainability became inextricably linked;
- If sustainability became part of the Aggie vernacular—a tradition;
- If a critical mass of students chose to establish a living-learning community focused on sustainability;
- If the Aggie E-Corps was fully integrated with the academic experience and students could obtain credit;
- If residents increased the reporting of maintenance issues to improve conservation;
- If the work of the Aggie E-Corps grew and spread through to other student organizations (actions);
- If students expressed concern/asked for additional sustainable supports in residential living;
- If students realized the potential for careers in sustainability; and pursued them.

8. How will you measure these impacts after your project is implemented in order to see if you have met your goal? In addition to AGFAB, who will you report your information to?

Using an assessment matrix (plan) developed with Student Life Studies, the impacts will be multidimensional. Measures will be developed to indicate success levels in the areas of education, outreach and service. Some of these impacts will be measured through the Energy Challenge participation annually—sustainability pledges, service, response—and through surveys of residents (pre/post testing of knowledge); and individual presentation evaluations. Other indicators may include numbers of reports of maintenance issues by residents, brand visibility for the Aggie E-Corps.

Anticipating that success will inspire growth in the program and added successes or expansion, the outcomes of the initiative will be broadcast widely. First and foremost, they will be shared with the students so that they are aware of the impact they are having on the reduction of the carbon footprint, either passively or actively; secondly, to the partners who are assisting in providing the services—Residence Life, the Residence Hall Association, and Utilities Management (Recycling Services). Media coverage will also be used to model the way across this institution and as a benchmark for other institutions as well. And, the outcomes will be shared with the Aggie Green Fund and other potential funding sources, partners, the community, and off-campus student environs in hopes that they would adopt the plans or practices as well.

9. How does your project go above and beyond the requirements already mandated by Texas A&M University and/or state law?

“It is Time for Texas A&M,” to use a phrase coined for use. The Aggie E Corps embodies the spirit of the legislation using a peer-to-peer motivational model to promote sustainable practices and a culture shift in attitude toward a more global world perspective. It is the operationalization of the stated commitments of the University and the Aggie Green Fund and expands the capabilities, empowering students.
Project Team

10. Please identify the project manager(s) as well as the member of the team (liaison) responsible for reporting project status and success in the following tables (each project will be expected to report regularly to the Aggie Green Fund Advisory Board with frequency based on the scale of the project). For each entity listed, please submit a completed “Project Approval” form. If you want to list additional team members, please add the entries to the end of the application.

Dr. Carol Binzer, Director of Administration & Support Services in the Department of Residence Life, will serve as the coordinator for this pilot project and hopes to establish student leadership and step back into an advisory role by year’s end. Liaison team members include the Office of Sustainability, Recycling Services, the Residence Hall Association, and the Department of Residence Life. We hope to expand to include the University Apartments Community Council and Transportation Services as partners as well. The Carbon Footprint Investigators (CFI) an internal committee within Residence Life who already commit their time will assist with the implementation of the pilot project, including professional staff from Residence Education, Facilities & Operations-Custodial, and Summer Conferences. As the pilot is initiated, should the expertise or interests of others across the community be expressed they would be included.

11. If your project team is partnering with other organizations, departments, individuals, or other stakeholders, please explain their involvement and include their contact information. For each listed entity, please submit a completed “Project Approval” form.

Project approval forms should be submitted from the Residence Hall Association President and the Recycling Coordinator, two primary partners/collaborators.

12. Please be specific about the ways in which you can ensure that your team will have time available to work on this project. (For example, students might choose to take fewer classes in order to have time to devote to the project. Staff might receive permission from a supervisor to devote X hours per week to the project).

Sustainability efforts and initiatives involving students are a portion of Carol Binzer’s position description, and a commitment of the Department of Residence Life toward the development of students and sustainable practices.

The Carbon-Footprint Investigators exists within the Department of Residence Life charged with the oversight of sustainability efforts across the department with representation and time already committed.

Students (Aggie E-Corps) will receive wage/stipends to support their participation in the training curriculum and for their service in managing centralized collection of what is generated in their individual halls or areas.
With the progress of the program, academic course credit and a living-learning community will be pursued. It is also feasible to establish a freshmen seminar based on campus living sustainability.

Faculty and staff resource experts will be invited to participate in the training processes of the Aggie E-Corps to broaden the exposure of the Aggie E-Corps.

A graduate assistantship will be developed (and Office of Graduate Studies petitioned for support) to facilitate the leadership track for students and further support the Aggie E-Corps functioning and efficacy.

13. How much of your project will students be involved in? What roles will students play in your project? Does your project target involvement of a certain section of the student body? Explain.

Students will be the core and Corps of the project. The project is a response to their expression of interest and the modeling of how other campuses have handled the growth of sustainable practices among students, which has then expanded across the campus. As the pilot progresses, student leadership will emerge—coordinate outreach, assist with training, and supervise service aspects of the Aggie E-Corps. Those leaders among leaders will facilitate the congress of the Aggie E-Corps. The project does target those students living on campus in residence halls and apartments.

Project Education, Outreach, and Publicity Plan

Note: This section is about letting the campus know what your project has accomplished after you’ve met your project goals. If outreach and education are the primary goals of your project, please describe them above in the section entitled “Metrics and Measurability.”

14. What is your plan for publicizing your project on campus?

The communications plan is to use the media—the Battalion, Aggie Hotline, Maroon Weekly, and the Eagle, as well as social media—Facebook, twitter, and the websites, and personal invitation via email to each student currently living on campus to engage interested students in joining the pilot cohort of peer educators and start the Aggie E-Corps.

Once members are selected, they will design a marketing campaign, branding the Aggie E-Corps as part of their training. With their outreach, connecting to other sustainability related events, collaborating and coordinating with Residence Hall Association and their hall councils, the visibility for the program will be launched.

Through events like the Energy Challenge in the fall, the competition among the halls, Aggie E-Corps can serve as coaches, leaders assisting students in learning how to improve their community culture. Those events have built in rewards and recognition elements, so that will also serve to brand and reinforce the Aggie E-Corps.
It is anticipated that partners—Residence Hall Association, Office of Sustainability, Utilities Management, Transportation Services, and the Division of Student Affairs—will also promote the Aggie E-Corps and it will quickly be a point of pride, or the start of a new tradition worthy of press by the University’s Marketing & Communication arm, the Association of Former Students and the Foundation.

15. Do you have any specific outreach goals? If so, how will they be measured?

The goals for the Aggie E-Corps expressed at the outset of the proposal are to be addressed and measured using the plan developed with Student Life Studies as a multi-faceted approach, varying indicators, both quantitatively and qualitatively. Those goals include the assessment of the education, outreach and service aspects and outcomes of the Aggie E-Corps, as well as the benchmarking across similar initiatives at colleges and universities nationally.

An ultimate goal is to have recycling services throughout residence halls and university apartments that function well (fill up, are not contaminated, and are utilized) reducing the amount of trash that ends up in the landfill, and promotes a culture of sustainable practices and attention to the future of the planet. Recycling is the most visible sustainable practice, so that is a primary goal, but the resultant behaviors should include requests for other practices, concern for construction and energy conservation/generation, increased interest in re-use items and earth friendly products, water-filling stations, and reduction of fuel. At Rice University, phase II of the model involves a bike safety program that promotes the use of bicycles rather than cars/buses. Transportation Services is already investing in that campaign, so partnering with Residence Life to expand the ease of use factors like bike racks, registration, repair, bike lanes, and safety instruction is an easy connection with the Aggie E-Corps.

Budget

16. List all budget items for which funding is being requested under the appropriate category. Include cost and total amount for each item requested. Please be as detailed as possible.

**Budget Items for Aggie Green Fund**

<table>
<thead>
<tr>
<th>Category</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education/Training</td>
<td>Materials for 24 reps</td>
<td>$1000</td>
</tr>
<tr>
<td>Promoting/Marketing</td>
<td>To 10,000 students</td>
<td>$2000</td>
</tr>
<tr>
<td>Support Materials</td>
<td>40 halls</td>
<td>$1000</td>
</tr>
<tr>
<td>Assessment</td>
<td></td>
<td>$250</td>
</tr>
<tr>
<td>Personnel/Wages/Benefits</td>
<td></td>
<td>$24,080</td>
</tr>
<tr>
<td></td>
<td>Student Stipend: 24 reps x 4hrs/wk x $7.25/hr x 30 weeks (fall &amp; spring) = $24,080</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total request from Green Fund</td>
<td>$28,330</td>
</tr>
</tbody>
</table>

**Items Funded by Residence Life**

<table>
<thead>
<tr>
<th>Category</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outreach Grants</td>
<td>$300/grant x 30 halls</td>
<td>$9000</td>
</tr>
<tr>
<td>Hall Improve Funds</td>
<td>$500/hall x 30 halls</td>
<td>$15000</td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>$720</td>
</tr>
<tr>
<td>Bags</td>
<td>30 halls x 4 bins x 2/wk x 30 wks = 7200 bags (x $0.10/bag)</td>
<td></td>
</tr>
<tr>
<td>Total support from Department</td>
<td></td>
<td>$24,720</td>
</tr>
</tbody>
</table>
17. If your project is implemented, does it require any on-going funding after its completion? If yes, what is your strategy for supporting the project after this initial period to cover replacement, operational, and renewal costs? (Note: The Aggie Green Fund is unlikely to provide funding beyond the initial year for ongoing projects).

By definition, the Aggie E-Corps is intended to be an ongoing program. With the Department of Residence Life supplying 50% of the funding to the Aggie E-Corps in the form of hall improvement funds and outreach programming grants, ongoing support will be required for stipends for the service and training aspects. As costs shift, there may be opportunities to utilize those funds; however, the Aggie E-Corps will have to seek external support for the ongoing operations and any expansion of the program. Turning to external partners, such as campus vendors, and grant writing will be an essential requirement for the program manager/coordinator to pursue, as well as supports from other on-campus partners as the program develops and takes hold. Any cost savings realized through utilities conservation would ideally be reflected back to students as a lower rent (or perhaps constant).

18. List all non-Aggie Green Fund sources you are pursuing for funding, volunteer time, in-kind donations, etc.

Residence Life will supply approximately half of the funding for the pilot in utilizing hall improvement funds to insure that the appropriate containers for recycling are in place and secured, and funds from outreach programming grants dedicated to sustainability offered to hall applicants for individual hall projects to promote sustainability education.

Additionally, below is a list of opportunities under investigation:

- Graduate assistantship support and tuition remission—Office of Graduate Studies
- Johnson Controls—Sustainability Involvement Project, rewards, feedback mechanisms, supplemental support ongoing for Eco Reps, water filling stations for student use
- Siemens—Energy Challenge co-sponsorship
- Recycling Services—Recycle-Mania participation support; supplies for continuing recycling within the residence halls
- DRL Outreach programming grants—special programming by E Corps reps events in among halls
- DRL Facilities & Operations—hall improvement funds for students to determine equipment, etc.
- DRL Residence Education—support for the student organization (Aggie E Corps)
- SHW/Traenor/Linbeck Construction Team (north side residence hall construction) LEED certifiable elements, other built-in sustainable supports for student use
- PepsiCo—move in assistance, education materials, recycling support
- Faculty and Staff Expert Resources—support for training
Project Timeline

19. Please complete the following table to describe your project timeline. List milestones chronologically. For the “Timeframe” column, please estimate how long each task will take to be completed.

Each one of the following items must be included on your timeline:
- Project start date
- Target date for project completion
- Date by which you will need the first installment of Aggie Green Fund money
- Date by which you expect to have spent all Aggie Green Fund funds
- Target date for submitting final project report to the Aggie Green Fund Board
- Any significant tasks or milestones along the way (For example: identifying an equipment vendor, begin installing equipment, finish installing equipment, etc.)

Aggie E-Corps Initiation Timeline & Pilot Year

<table>
<thead>
<tr>
<th>Activities</th>
<th>Anticipated Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Announce the Award and the start of the Aggie E-Corps</td>
<td>starting May 1, 2011</td>
</tr>
<tr>
<td>Develop Brand and Marketing Plan</td>
<td>July 1, 2011-August 15, 2011</td>
</tr>
<tr>
<td>EDUCATE: Develop/Implement/Schedule E-Corps Training</td>
<td>starting August 22, 2011</td>
</tr>
<tr>
<td>SERVICE: Host orientation/training for E-Corps</td>
<td>starting August 22, 2011</td>
</tr>
<tr>
<td>Stipends begin with Training &amp; Recycling Service</td>
<td>starting September 1, 2011</td>
</tr>
<tr>
<td>OUTREACH: Launched</td>
<td>starting September 1, 2011</td>
</tr>
<tr>
<td>Move-in Assistance</td>
<td>August 22, 2011</td>
</tr>
<tr>
<td>Recycling in Halls</td>
<td>ongoing</td>
</tr>
<tr>
<td>Energy Challenge</td>
<td>September, 2011</td>
</tr>
<tr>
<td>Campus Sustainability Day</td>
<td>October 20, 2011</td>
</tr>
<tr>
<td>Move-out/end of semester</td>
<td>December, 2011</td>
</tr>
<tr>
<td>Passive Education/Marketing</td>
<td>ongoing</td>
</tr>
<tr>
<td>Presentations</td>
<td>ongoing</td>
</tr>
<tr>
<td>Recycle-Mania</td>
<td>February, 2012</td>
</tr>
<tr>
<td>Earth Day celebration</td>
<td>April, 2012</td>
</tr>
<tr>
<td>Move-out/end of semester</td>
<td>May, 2012</td>
</tr>
<tr>
<td>ASSESSMENT: Plan developed</td>
<td>May 15, 2011-July 1, 2011</td>
</tr>
<tr>
<td>Plan implemented</td>
<td>ongoing</td>
</tr>
<tr>
<td>Audit, Pre-tests, Post-tests</td>
<td>ongoing</td>
</tr>
<tr>
<td>Performance Reviews of E-Corps</td>
<td>December, 2011/ April 2012</td>
</tr>
<tr>
<td>Measures Tracking/Reporting</td>
<td>December, 2011/ April 2012</td>
</tr>
<tr>
<td>Final Funds expended/budget report</td>
<td>May 31, 2012</td>
</tr>
<tr>
<td>Final Report Submitted/Review</td>
<td>June 1, 2012</td>
</tr>
</tbody>
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